

**TRUST DEED**

**ST. EPHREM SEMINARY EDUCATIONAL TRUST**

**UDAYAGIRI, VETTICKAL.**

**MEMORANDUM OF ASSOCIATION**

**1. INTRODUCTION:**

This deed of ST. EPHREM SEMINARY EDUCATIONAL TRUST is made on the Seventh day of September Two Thousand and Five at Puthencruz, through The Malankara Syrian Orthodox Theological Seminary, which is a registered charitable society registered under the Travancore-Cochin literary scientific and charitable societies registration Act 12 of 1955, as per the decision of the Executive Committee of the society held on 22<sup>nd</sup> January 2005. The above mentioned charitable society is at present running and managing a theological college, a public school, a medical center and several other undertakings for the benefit of the society at large. One of the main aims of the society is to establish and run educational institutions for general education. Therefore the executive committee of the society has decided to register a separate independent educational trust to promote general education by establishing educational institutions in almost all fields and levels. The St. Ephrem Seminary Educational Trust shall be on the constitutional ground of articles 25 to 30 of Indian constitution laying stress on article 30, which permits the rights to establish and administer educational institutions to minority communities in India.

1. H.G. Dr. Mor Theophilose Kuriakose

2. Rev. Dr. Adai Jacob

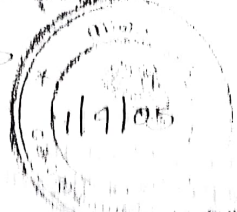
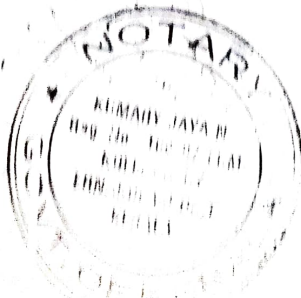
3. Rev. Fr. George M. Vadath

4. Mr. Joseph Mattom

5. Rev. Fr. Shibu Cherian

6. Rev. Fr. Daniel Thattarayil

7. Dr. Jomy Joseph



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DISTRICT EDUCATIONAL OFFICER

KUMARAY JAYA II  
ADVOCATE GENERAL  
ROLENBERY, KERALA

2. This deed of the St. Ephrem Seminary Educational Trust, Udayagiri, Vettickal is executed through 1. H.G. Dr. Mor Theophilose Kuriakose, Bishop (Chair Person) aged Thirty Nine son of Mr. Varkey, Kodikuthiyil house, Ooramana P.O. Muvattupuzha. 2. Rev. Dr. Adai Jacob Priest, (Manager Cum secretary) aged Fifty Eight son of Rev. Fr. T.M. Jacob Tholanikunnel house, Thiruvanyoor P.O. Puthencruz 682308. 3. Rev. Fr. George M. Vadath, Priest (Vice chair person) aged Forty Six son of Mr. Kuruvilla Mathai, Vadath House Ezhakkaranadu south P.O., Puthencruz 682308. 4. Mr. Joseph Mattom, Lecturer (treasurer) aged Fifty Five son of Mr. Chacko, flat No. 70 Mattathil, Journalist Colony Kaloor Kochi - 17. 5. Rev. Fr. Shibu Cherian, Priest (member) aged Forty son of Mr. Cherian, Kooliyattu House, Vadavucode P.O. Kangarapady 682 021 6. Rev. Fr. Daniel Thattarayil, Priest (member) aged Thirty Seven son of Mr. Issac, Thattarayil house, Ayiram Acre P.O. Adimaly via Idukki 685 561 and 7. Dr. Jomy Joseph, Lecturer (member) aged Thirty son of Mr. C.M. Joseph, chully house, Chunaragamvely, Aluva 683105.

**3. Name:**

The name and address of the trust shall be St. Ephrem Seminary Educational Trust, Udayagiri, Vettickal P.O. Mulanthuruthy 682314, Thiruvanyoor village, Kunnathunadu Taluk, Ernakulam District, Kerala, India.

**4 Jurisdiction**

The jurisdiction of the trust shall be the whole of India.

**5 Objectives**

- a. To establish, develop and manage schools, colleges, universities, training centres, Polytechniques, and other educational institutions for imparting general education in any discipline such as arts, science, crafts, teaching, medicine, engineering etc including vocational training for the benefit of the public and for the benefit of the society at large open to all persons irrespective of caste, race, creed, or religion with all necessary buildings halls laboratories, libraries, reading rooms, play grounds recreation centers, dispensaries, hostels, dormitories, boarding houses lodging and residential quarters and with all fittings and fixtures, machinery, apparatus, instruments, utensils, conveniences and amenities.
- b. To establish all types of educational institutions.
- c. To establish schools in primary, secondary and higher secondary levels with Kerala, CBSE and ICSE syllabuses.

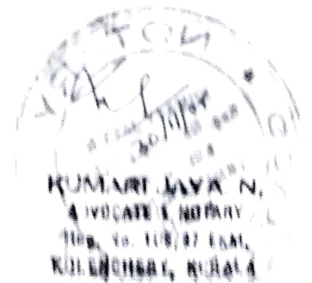
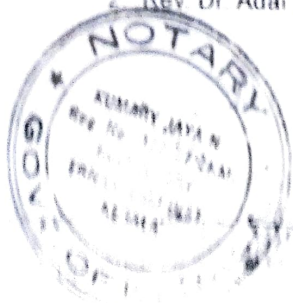
1. H.G. Dr. Mor Theophilose Kuriakose



2. Rev. Dr. Adai Jacob



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- d. To establish play schools and nursery schools.
  - e. To take loans from banks or other financial institutions for the realization of the objectives of the trust.
  - f. To receive contributions from governmental, non governmental agencies, trusts, societies, institutions and individuals from India and abroad.
  - g. To give donation to other charitable trusts, societies and institutions
  - h. To give scholarships to talented and eligible students
  - i. To give fees concession to students, who are suffering from financial difficulties
6. The Memorandum of Association of this trust is registered according to the rules and regulations of the Trust Registration Act.
  7. For the administration of the trust there shall be a Governing Body consisting of seven members.
  8. The governing body shall consist of a chair person a manager cum secretary, vice chairperson, treasurer and three other members Articles of Association of the St. Ephrem Seminary Educational Trust

#### INTERPRETATIONS

In this trust unless the context otherwise requires the following word or words shall have the meaning or meanings as stated below:

- a. "Chairperson" means the authority authorized to preside over the meetings of this trust.
  - b. "Manager cum Secretary" means the person authorized to act as the manager and secretary of the trust.
  - c. "Vice chairperson" means the person authorized to preside over the meetings in the absence of the chairperson or to act as per his directions.
  - d. "Treasurer" means the person authorized to deal with the income and expenditure accounts of the trust.
  - e. Members means the members of the managing body.
  - f. "Trust" means St. Ephrem Seminary Educational Trust.
2. Movable and immovable properties of the Trust shall be owned for the trust in the joint names of the chair person and manager cum secretary.

1. H.G. Dr. Mor Theophilose Kuriakose

2. Rev. Dr. Adai Jacob



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26/11/15

KUMARI JAYA N.  
ADVOCATE & NOTARY  
Reg. No. 106/8/ERM,  
KOLENCHERY, KERALA

3. The Governing body of the trust shall be elected by the Executive Committee of the parent charitable society called the Malankara Syrian Orthodox Theological Seminary
4. The authority to administer the movable and immovable properties and all other matters shall be vested upon the governing body of the trust.

**5. MEETINGS**

- a. The governing body shall meet at least once in four months giving seven days advance notice.
- b. Special meeting : A special meeting can be held by issuing 24 hours prior notice to members of the trust regarding urgent matters
- c. The quorum for the meeting shall be four out of seven (4/7)


**6. The powers and responsibilities of the chair person**


- a. To preside over all the meetings of the trust
- b. To supervise all the activities of the trust.
- c. To sign the minutes and other official records of the trust.
- d. To be one of the signatories in the bank accounts of the trust.
- e. To call the meetings, if the secretary fails to convene the same in the stipulated period on request of four members of the Governing Body.

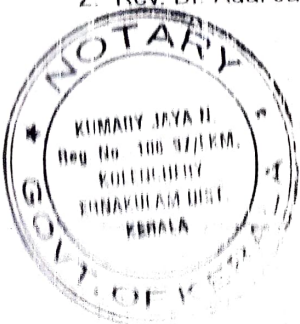
**7. Powers and responsibilities of the Manager cum Secretary**

- a. To call the meetings of the trust by issuing proper notice.
- b. To record and keep the minutes of the meetings
- c. To act as the manager of the educational Institutions of the trust.
- d. To be one of the signatories in the bank accounts of the trust.
- e. To represent the trust to deal with all the official matters concerning the trust.
- f. To be the custodian of all the records and minutes of the trust.
- g. To present the reports and minutes of the trust in the governing body meetings.
- h. The manager cum secretary shall be the co-ordinator for the smooth functioning of the educational institutions and may give time to time reports to the governing body.

**8. Powers and responsibilities of the Vice chairperson**

1. H.G. Dr. Mor Theophilose Kuriakose 

2. Rev. Dr. Adai Jacob 



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26/10/2014

KUMARI JAYA N.  
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Reg. No. 100/07/ERM,  
KOLENCHERY, KERALA

DISTRICT EDUCATIONAL OFFICER

- a. To preside over the meetings in the absence of the chairperson or to act as the directions of the chairperson.
- b. To fulfill the responsibilities of the chairperson in his absence
- c. To co-ordinate the activities of the governing body together with the Manager cum secretary.

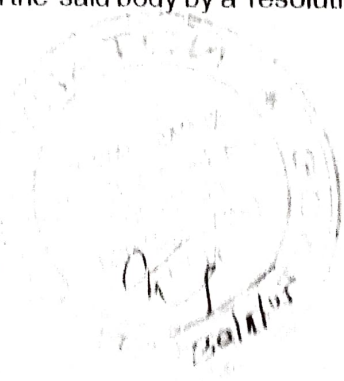
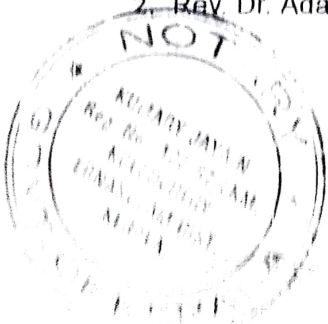
9. Powers and responsibilities of the Treasurer

- a. To deal with the money matters of the trust
  - b. To be one of the joint signatories in bank accounts of the trust
  - c. To maintain the income and expenditure accounts of the trust keeping all the receipts and vouchers.
  - d. To be the custodian of all the movable assets and valuables and maintain their stock register.
10. In all official documents and minutes the chairperson, the manager cum secretary and the treasurer have to put their signature.
11. All the bank accounts shall be operated in the joint names of the chair person, Manager cum secretary and the treasurer and in all financial undertakings and transactions they shall be the signatories. To withdraw money from bank any of the two may put their signature.
12. The manager cum Secretary and the treasurer shall jointly prepare and present the annual report, income and expenditure accounts of the previous financial year duly audited and the budget for the current financial year. The above matters have to be presented in the governing body and have to be approved.
13. If any matter of litigation arises the manager cum secretary and the vice chairperson will deal with.
14. The governing body shall have power to buy and own properties and to make necessary constructions to do necessary maintenance for the sake of the Institutions of the Trust.
15. The governing body can, if necessary, take on lease properties and buildings.
16. If any body from the governing body does not come in accordance with the rules and regulations of the trust or acts against the objectives of the trust or does not cooperate with the governing body he can be removed from the said body by a resolution

1. H.G. Dr. Mor Theophilose Kuriakose

2. Rev. Dr. Adai Jacob

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KUMARI JAYA IN  
ADVOCATE & NOTARY  
Reg. No. 108/97/ELM  
KOLENCHERY, KERALA

passed at least by four members of the body. The decision of the governing body shall be final. The vacancy in the governing body shall be filled by the executive committee of the parental charitable society called The Malankara Syrian Orthodox Theological Seminary.

- 17. The trust can contribute and donate any amount of money to charitable societies, other educational trusts and governmental agencies, if the governing body finds it proper.
- 18. The trust must have an office with all facilities to keep the records and documents.
- 19. If necessary the governing body can make amendments and add new clauses and get them registered properly.
- 20. **Appointments :**

All the appointments to the several posts in the institution of the trust and to others shall be done by the governing body or by an interview board constituted by the governing body. The governing body is empowered to take necessary disciplinary action against any employee or to terminate him or her from the service if it becomes necessary.

21. **Seal :** the trust may adopt a seal as common seal of the trust and the seal has to be affixed in all official letters and correspondences and documents produced by the trust.

22. **Financial Year :** The financial year comprises 12 months from 1<sup>st</sup> April till 31<sup>st</sup> March of the preceding year.

23. **Auditing of accounts :** The income and expenditure accounts of the trust have to be audited by a chartered accountant appointed by the Governing Body.

24. The income of the trust should not be distributed to the members or office bearers of the trust as dividend or its profit, but has to be utilized for educational and charitable purposes as mentioned in the objectives and also for the development of the Trust.

25. **Winding up :** If this Trust is wound up it shall be merged with the parental charitable society called The Malankara Syrian Orthodox Theological Seminary.

This trust deed is registered in the sub registrar office at Puthencherry and all the members of the governing body of the trust have put their signatures on the first and last pages of this deed and signatures of witnesses are also put on the last page and representing the governing body, the chairperson and the manager cum secretary put their signatures in all pages.

1. H.G. Dr. Mor Theophilose Kuriaose 

2. Rev. Dr. Adal Jacob 

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Signed by: 1. H.G. Dr. Mor Theophilose Kuriakose

2. Rev. Dr. Adai Jacob

3. Rev. Fr. George M. Vadath

4. Mr. Joseph Mattom

5. Rev. Fr. Shibu Cherian

6. Rev. Fr. Daniel Thattarayil

7. Dn. Jomy Joseph

Witnesses:

1. R. Gopakumar, S/o Raghavan Nair, Valamkudiyil House, Eramalloor Kara.

2. Prepared by EDA 182, K.I. Thomas, S/o Iftan, Thalayatthottathil House, Thankalam.

Trust Deed Printed

Corrections Nil

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2. Rev. Dr. Ada Jacob

3. Rev. Fr. George M. Vadath

4. Mr. Joseph Mattom

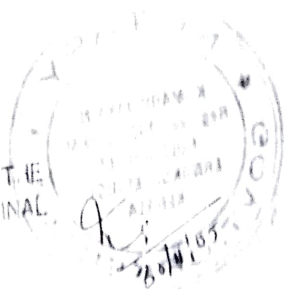
5. Rev. Fr. Shibu Cherian

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ADVOCATE & NOTARY  
Reg. No. 100/07/ERM.  
KOLENCHERRY, KERALA

DISTRICT EDUCATIONAL OFFICER  
ALWAYS

no: 6180

7.9.05

Rs. 1000/-

Rev. Dr. Adai Jacob, Sp. Rev. G.M. Jacob,  
Tholanikuzhiel (C), Thiruvananthapuram.

Presented to the Office of the Sub  
Registrar, Puthencruz and a fee of  
Rupees 2/- Paid on 7.9.05  
on the 7th day of September 2005 by

H.B. Dr. Mor Theophilus Kurian  
Kodikkallosyil house, Oorassanra.

7th day of September 2005  
EXECUTION ADMITTED BY

M. T. HANUMAN  
SUB REGISTRAR

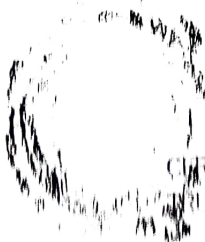
H.B. Dr. Mor Theophilus Kurian  
Bishop (Chair Person)  
Son of Mr. Varkay

Kodikkallosyil house

Oorassanra P.O.

Yuvattepuzha.

Chair Person The St. Raphael's Secondary  
Education Trust.



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REGISTERED JULY 2, 19  
ADVOCATE & SOLICITOR  
Reg. No. 1092/1908  
KODIKKALLOSYIL HOUSE